Contact: City of National City Finance Department 1243 National City Blvd. National City, CA 91950 (619) 336-4330 finance@nationcityca.gov

## FOR IMMEDIATE PRESS RELEASE NATIONAL CITY BUSINESS LICENSE RENEWAL

**National City, CA** (December 14, 2011) – As a <u>courtesy</u> reminder to businesses, all National City business licenses expire on December 31, 2011. Existing business owners were mailed renewal notices during the month of December. In an effort to make the business license renewal process easier, National City businesses can renew their license online at <u>www.nationalcityca.gov</u>. All mailed business license renewals should be postmarked on or before February 29, 2012.

To obtain a business license, first submit an application, a business clearance application, an environmental survey form, and a \$100.00 initial application fee. Home based businesses must also submit a home occupation permit application.

Businesses located <u>outside of National City</u>, even if licensed by another jurisdiction, must obtain the business license before conducting any business in National City. Applicants may either download a business license application from our website or pick up an application from the National City Finance Department at 1243 National City Boulevard. Please call the Finance Department at (619) 336-4330 for fee amounts or visit the City's website for more information. Office hours are 7am-6pm Mon-Thurs.

City Hall will be closed for a two week employee work furlough beginning December 19, 2011 through January 2<sup>nd</sup>, 2012 as a cost savings measure